

FACILITIES TASK FORCE MANDATE

Preamble:

- Key to being the first choice pickleball club in St Albert is acquiring and securing pickleball playing facilities that meet the present and future requirements and scope of operation of the club. There is a real risk to our club if other clubs or private endeavours provide a better alternative for playing the sport in our area.
- Our Club has grown to a size that requires a re-assessment of the adequacy of our current venues to accommodate our needs and provide the best option to pickleball players in our area.
- New/different facilities will be more operationally flexible for the existing needs of our diverse membership (rated vs non-rated, competitive vs laid back), relaxing the scheduling logistics, attendance thresholds and venue volunteers needed compared to our existing multi-venue facility structure.

The SAPC board needs insight and advice on how to deal with the above opportunities and threats, and strikes a taskforce to help provide the required information.

Mandate:

1. Assess the potential membership numbers achievable for our club in St Albert and area.
2. Assess the urgency of the threat of other clubs and sports complexes drawing away this membership base, and provide facilities plan options that counters the threat by:
 - Gauging the possibility for partnerships with present and future public and private Sports complexes to be a preferred tenant for pickleball activities with a long term agreement.
 - Liaising with Active Communities Alberta to advise on facility design relating to pickleball activities, potential agreements, exploring commitments needed to acquire preferred tenant status, etc.
 - Establishing scope comparisons for capital and operating cost for partnerships with sports facilities, lease of club operated facilities or purchase/construction of club operated facilities for current and future club membership numbers.
 - Advising the board on the viable options available
 - Drawing on external resources as needed.
3. The mandate is completed once the club has settled on a long term facilities plan.
4. Any proposed or anticipated costs will be put for pre-approval to the board.

Composition of the Task Force (3-4)

A member of the committee may be the Leader of the task force. The leader reports to the Board. The President and the Treasurer will be members of the task force. A minimum of two other members from the membership will complete the task force make-up. The task force will meet a minimum of once a quarter until the mandate is fulfilled.

Preferred Competencies of the task force members

1. Awareness of club financial operations
2. Insights in facilities operating and capital project costs.

3. Experience with Strategic Planning and risk assessment in a business setting
4. Negotiating skills in private and public business setting

Approved: