

2021 Annual Event Plan (Tentative, to be confirmed in Newsletters)

EVENT #	DATE	EVENT	FOOD PLAN	TEAM	Action
1	Saturday, June 26, 2021	Tournament, Outdoor, TBA	Lunch Provided	Social	Coordinator to work with Membership & Volunteer Director, Tournament Coordinator
					Provide napkins, plates, set up tables, cleanup
					Purchase, deliver, and set up food
				Tournament	Coordinator to work with Membership & Volunteer Director, Communications Director, Program and Venue Manager, Social Coordinator, Health Coordinator
					Registration, sales & scorekeeper/data entry
					Set up and clean up
					Clubhouse (Non-Venue Play) Rental
					Awards 24 medals @ 2.50 + 24 ribbons @ .95
					Office Supplies
					Revenue - Fees
Health	Provide medical support				
2	Saturday, July 24, 2021	Tournament, Outdoor, TBA	Lunch Purchased and Provided	Social	Coordinator to work with Membership & Volunteer Director, Tournament Coordinator
					Plan menu, purchase food, beverage, accessories \$5 + .78 per person
					Prepare food, set up table, cleanup
				Tournament	Coordinator to work with Membership & Volunteer Director, Communications Director, Program and Venue Manager, Social Coordinator, Health Coordinator
					Computer data entry
					Registration & Sales
					Set up and clean up
					Clubhouse (Non-Venue Play) Rental
					Awards
					Office Supplies
Revenue - Fees					
Health	Provide medical support				
3	Saturday, August 28, 2021	Tournament, Outdoor, Round Robin	Lunch & Cake Purchased and Provided	Social	Coordinator to work with Membership & Volunteer Director, Tournament Coordinator
					Plan menu, purchase food, beverage, accessories
					Prepare food, set up tables, cleanup
				Tournament	Coordinator to work with Membership & Volunteer Director, Communications Director, Program and Venue Manager, Social Coordinator, Health Coordinator
					Computer data entry
					Registration & Sales
					Set up and Clean up
					Clubhouse (Non-Venue Play) Rental
					Awards
					Office supplies
Revenue - Fees					
Health	Provide medical support				